

Buckinghamshire Health and Wellbeing Board 2014/15 Work Programme:

HWB Meeting Date and Venue	Item	Lead Officer(s)	Final Report submission	Purpose of item and recommendation for the Board	Outcomes and actions
15 May AV District Council 10:30 12:30	1. Physical Activity	Jane O'Grady (Piers Simey)	7 May	<ul style="list-style-type: none"> To endorse the strategy and action plan To note the actions relevant to your individual organisations and ensure contribution to delivery. 	<i>The Board endorsed the Strategy and action plan and committed to a follow up report against delivery of the action plan in April 2015.</i>
	2. Better Care Fund Outline Business Case	Trevor Boyd (Lesley Perkin)		<ul style="list-style-type: none"> Approve direction of travel 	<i>Board agreed direction of travel. Agreed for BCF to be a standing item at all meetings to make sure HWB can input to mitigating risks of not delivering against the plan</i>
	3. Update on the Care Bill	Rachael Rothero		<ul style="list-style-type: none"> For Information 	<i>The HWB requested further updates as the work evolves.</i>
26 June Chiltern CCG	1. Transfer of Social Care Money from NHS (S256) 2014/15	Trevor Boyd (Rachael Rothero)		<ul style="list-style-type: none"> Formal Sign off 	<i>The Board agreed the transfer of monies</i>
	2. Joint Health and Wellbeing Strategy – Long Term	Nicola Lester (Dr Stuart Logan)		<ul style="list-style-type: none"> What are the main issues for LTC in Bucks? HWB – areas of future focus 	<i>Recommendations from the report would be considered by the HWB planning group</i>

			18 June		<i>The Board requested that the Care in Buckinghamshire for Children with Long Term Conditions be considered as a future item.</i>
	3.Standing Item 5 Year Plan and System Alignment	All		<ul style="list-style-type: none"> • HWB oversight of local strategic priorities and alignment 	<i>The Board will look at the emerging detail of the 5 year plan and the relationship with all the partner strategies in more detail at the September and October meetings.</i>
	4. Standing Item Better Care Fund	Trevor Boyd (Lesley Perkin)		<ul style="list-style-type: none"> • Approve direction of travel of Outline Business Case for Older People • Mitigate Risks and Issues 	<i>The Board agreed with the four tiered model presented in the outline business case and the scope of the next phase of activity.</i> <i>There will be further reporting in September.</i>
24 July BCC	1.Championing Better Outcomes for Children	Sue Imbriano	16 July	<ul style="list-style-type: none"> • What have we delivered this year against the JHWBS? Where are the gaps? • What can HWB do – areas of future focus? 	<i>The board received an update on the outcomes achieved against the Joint Health and Wellbeing Strategy, along with current work being carried out and the challenges.</i> <i>Members wanted further details on the success of interventions and agreed that a special HWB meeting focusing on Children would be required in the 2015/16 work programme.</i>

	2.Pharmaceutical Needs Assessment	Lou Patten (Piers Simey)		<ul style="list-style-type: none"> • HWB to approve direction of travel and comment on proposals 	<i>Members were given an update on the Pharmaceutical Needs Assessment. This item would return in October.</i>
	3. HWB Forward Plan			<ul style="list-style-type: none"> • Updates and suggestions to work programme 	<i>Members agreed the forward plan.</i>
18 Sept Aylesbury Vale District Council	1. Update on response to OFSTED and Improvement plan	Trevor Boyd David Johnston	10 September	<ul style="list-style-type: none"> • Update on response to OFSTED report and implementation of improvement plan. 	<i>Small group to review governance between HWB and Safeguarding Board and CYP Board to ensure improvements as part of the OFSTED Plan and provide assurances around lines of accountability</i>
	2.Healthwatch Annual Report	Jenny Baker		<ul style="list-style-type: none"> • To look at Healthwatch Bucks achievements over the last year • Make recommendations to the HWB on future work programme from resident engagement and local intelligence. 	<i>The Board considered the Healthwatch annual report. Board members wanted to make greater use of Healthwatch on the Board and supported regular updates at meetings on Healthwatch strategic priorities.</i>
	3. Better Care Fund	Lesley Perkin		<ul style="list-style-type: none"> • Update on process and template for submission on 19 September 	<i>The Board agreed in principle the approach set out for submission.</i>

	4. HWB Forward Plan	KM		<ul style="list-style-type: none"> • Updates and suggestions 	
16 October	<i>DEVELOPMENT AND AGENDA PLANNING SESSION HELD IN PRIVATE</i>				
20 November Aylesbury Vale District Council	1. OFSTED IMPROVEMENT PLAN	Trevor Boyd		<ul style="list-style-type: none"> • <i>Standing Item</i> • <i>Progress update on the action plan to date</i> 	<i>First performance improvement suite to be shared at the next meeting</i>
	2. Mental Health Concordat	Trevor Boyd		<ul style="list-style-type: none"> • Update 	<i>The HWB supported the process for organisational sign-off and governance plan for the monitoring of progress against the Action Plan.</i>
	3. Director of Public Health Annual Report	Dr Jane O'Grady		<ul style="list-style-type: none"> • Presentation 	<i>The HWB endorsed the report. DPH and Director of Children's Services to explore lobbying OFSTED on behalf of the HWB for the inclusion of performance indicators assessing health and wellbeing education in PHSE lessons in schools.</i>
	4. Better Care Fund	Lesley Perking		<ul style="list-style-type: none"> • Update on outcome of September submission. 	<i>BCF Risk Register to be circulated to Health and Wellbeing Board members before the next meeting.</i> <i>An update to be provided on the BCF and Section 75 agreement to the Board on or before the next meeting.</i>

	5. HWB Forward Plan	All		<ul style="list-style-type: none"> • Updates 	
5 March 2015	1. Pharmaceutical Needs Assessment	<i>Lou Patten</i>		<ul style="list-style-type: none"> • <i>Final Sign Off before 1 April 2015</i> 	
	2. Developing a Primary Care Strategy	<i>Lou Patten and Annett Gamell</i>		<ul style="list-style-type: none"> • <i>Presentation to the Board</i> 	
	4. Better Care Fund	<i>Lesley Perkin</i>		<ul style="list-style-type: none"> • <i>Approve direction of travel</i> • <i>Mitigate Risks and Issues</i> 	
	5. Mental Health Concordat	<i>Trevor Boyd</i>		<ul style="list-style-type: none"> • <i>Update</i> 	
	6. HWB Forward Plan	<i>KM</i>		<ul style="list-style-type: none"> • <i>Updates and suggestions to work programme</i> 	
30 April	1. Annual Safeguarding reports from Adults and Children Safeguarding Boards	Adult's and Children's Safeguarding Boards		<ul style="list-style-type: none"> • Report 	
	2. Winterbourne View	Trevor Boyd		<ul style="list-style-type: none"> • Update 	